

Equality Impact Assessment Form

[screentip-sectionA](#)

1. Document Control

1. Control Details

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2. Document Amendment Record

Version	Author	Date	Approved
1	Katie Greenhalgh	25/01/21	Wayne Bexton

3. Contributors/Reviewers

Name	Position	Date
Ellen Cooper Tydeman	Principal Fuel Poverty Officer	25/01/21

4. Glossary of Terms

Term	Description
BEIS	Department for Business, Energy and Industrial Strategy
LAD	Project name for Green Homes Grant Local Authority Delivery
DEEFP	Domestic Energy Efficiency and Fuel Poverty group
EPC	Energy Performance Certificate
LSOA	Lower Super Output Area

[screentip-sectionB](#)

2. Assessment

1. Brief description of proposal / policy / service being assessed

Project to deliver a range of energy efficiency measures to 590 eligible homes in Nottingham; made up of three components:

1. Solar PV in owner-occupied properties (citywide)
2. Roof, wall and floor insulation, and windows, for owner-occupied properties around existing and planned (Whole House Retrofit (WHR) and Social Housing Decarbonisation Fund Demonstrator (SHDFD)) social housing schemes (area based)
3. Solid wall Victorian era social housing corporate stock (Internal Wall Insulation (IWI) & External Wall Insulation (EWI)) (area based)

[screentip-sectionC](#)

2. Information used to analyse the effects on equality:

NCC Fuel Poverty Strategy 2018-25, Northgate Housing Information, Keystone asset management information, local knowledge from Housing Patch Managers.

3. Impacts and Actions:

screentip-sectionD	Could particularly benefit X	May adversely impact X
People from different ethnic groups.	<input type="checkbox"/>	<input type="checkbox"/>
Men	<input type="checkbox"/>	<input type="checkbox"/>
Women	<input type="checkbox"/>	<input type="checkbox"/>
Trans	<input type="checkbox"/>	<input type="checkbox"/>
Disabled people or carers.	X	<input type="checkbox"/>
Pregnancy/ Maternity	X	<input type="checkbox"/>
People of different faiths/ beliefs and those with none.	<input type="checkbox"/>	<input type="checkbox"/>
Lesbian, gay or bisexual people.	<input type="checkbox"/>	<input type="checkbox"/>
Older	X	<input type="checkbox"/>
Younger	X	<input type="checkbox"/>
Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations, vulnerable children/ adults).	<input type="checkbox"/>	<input type="checkbox"/>
<i>Please underline the group(s) /issue more adversely affected or which benefits.</i>		

screentip-sectionE	screentip-sectionF
<p>How different groups could be affected (Summary of impacts)</p>	<p>Details of actions to reduce negative or increase positive impact (or why action isn't possible)</p>
Provide details for impacts / benefits on people in different	1 Actions will need to be uploaded on Pentana.

protected groups.

Note: the level of detail should be proportionate to the potential impact of the proposal / policy / service. Continue on separate sheet if needed (click and type to delete this note)

NCC aim to increase thermal comfort and well-being in the coldest and most vulnerable homes and drive retrofit to improve fabric, decarbonise heating systems and see more renewable energy in our homes; creating local jobs and cutting costs for citizens.

This programme will improve the energy efficiency of existing homes through measures such as insulation and solar PV. These improvements will reduce energy bills thus reducing fuel poverty and carbon emissions. People who are in during the day and people who are more sedentary will benefit more from this work as they will use more of the renewable energy when it is generated and will take advantage of easier and lower cost to heat homes. The project includes delivery to 590 homes in Nottingham.

NCC's Fuel Poverty strategy acknowledges the correlation between fuel poverty and certain health conditions. There are three main groups vulnerable to the impacts of cold homes:

- Elderly
- Young children
- People with a long-term sickness or disability

Nottingham City Council wishes to focus resources on the worst performing properties and areas most in need. Properties will be eligible if located within a LSOA with an index of multiple deprivation decile of 1 and high levels of fuel poverty in the latest available published data or has a combined household income of less than £30,000.

500 properties (owner occupied) across the city will be eligible for solar PV installation and benefit from free renewable generation. Within areas with the highest levels of deprivation in the city, there are 5124 owner-

Continue on separate sheet if needed (click and type to delete this note)

We will continually assess the impact of the measures to citizens that are directly affected – ie those that live in homes which are being retrofitted. This assessment shall include indicators such as fuel poverty, energy bill reduction analysis and EPC rating. This will help to inform how much we are able to positively impact on all of these issues for tenants. We will do this by gathering information about energy bills (on a sample basis) before the work is undertaken and after the work is completed.

A review of the information we hold on our tenants will be undertaken before each phase, to review whether any occupiers have particular needs which would impact on how the works are delivered, and work will be planned in line with any needs.

For each phase a consultation event will be carried out. Occupiers will be invited to attend by letter, which will have options for other languages. Where we are aware of occupiers speaking different languages we will ensure that the Housing Patch Manager also makes direct contact. We will select a local venue which is accessible for the area based delivery. An online session will be held for information on access to the citywide solar PV delivery. The consultation will clearly explain the work which is to be undertaken, and will include images. At the first stage of engagement we will ask residents how they would prefer to be contacted during the project, about appointments for example. For environmental reasons we will aim to contact people electronically (email or text). However if residents request letters by post or telephone, we will contact them in this way.

NCH standard services such as Helping Hands will be offered to vulnerable residents to ensure they are able to take up the energy efficiency works. Communication and technical officers from NCH will oversee the contractor liaison officers who deliver day to day support and information for residents.

<p>occupied houses with lodged EPCs of a suitable rating (61% D, 33% E, 6% F, 1% G), listed as not having PV (excludes flats).</p> <p>NCC's SHDF bid will address social housing in four streets in the Colwick area with a Destination Zero 2 approach to retrofit. These properties are all within LSOA that are in the most deprived 10% nationally. Destination Zero Phase 1 addressed social housing on the Bakersfield and Mapperley estates. The infill for this bid will address 40 owner-occupied properties on these same roads (20 in Colwick, 20 in Bakersfield and Mapperley), using Destination Zero aligned WHR approaches for roof, wall and floor insulation, plus windows. Across these roads, from EPC lodgement data, there are 91 owner-occupied houses with EPC D-G.</p> <p>50 corporate social housing properties (not purpose built for social housing) will have solid wall insulation. Of 103 properties in this category of council-owned stock within the city boundaries rated EPC E-G, 92% were built before 1920. These are all houses, mainly terraced, and have a non-standard construction. There are further properties of this nature rated EPC D pepper-potted across the same streets, and where appropriate, these properties will also be addressed as part of the 50 properties.</p>	<p>All information is available in a range of languages as required and the information is clear and easy to understand. All residents receive an induction from the RLO, which NCH has recently increased in time to ensure that residents' needs can be identified.</p> <p>Respite accommodation for certain measures will be provided so that tenants have somewhere to rest during the day, whilst the more disruptive work is being carried out. This work will be limited in time.</p> <p>We will target local people who are out of work for job roles in these new teams.</p> <p>The Equality impact assessment will be continually reviewed, with equality and diversity listed as an agenda item on the project steering group meeting. This group includes representatives from NCH and NCC.</p> <p>We will use KPIs such as Customer Satisfaction to provide feedback on the customer's experience.</p>
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4. Outcome(s) of equality impact assessment:

<input checked="" type="checkbox"/>	No major change needed	<input type="checkbox"/>	Adjust the policy/proposal
<input type="checkbox"/>	Adverse impact but continue	<input type="checkbox"/>	Stop and remove the policy/proposal

5. Arrangements for future monitoring of equality impact of this proposal / policy / service:

We will continue to review the equality impact assessment. We will review at the DEEFP meeting, which includes representatives from NCH, NCC and third sector organisations and this will be a standing item on the agenda. The project will also fall into NCCs Council Housing Energy Efficiency Programme, with updates provided to the CHEEP Board. We will use KPIs such as customer

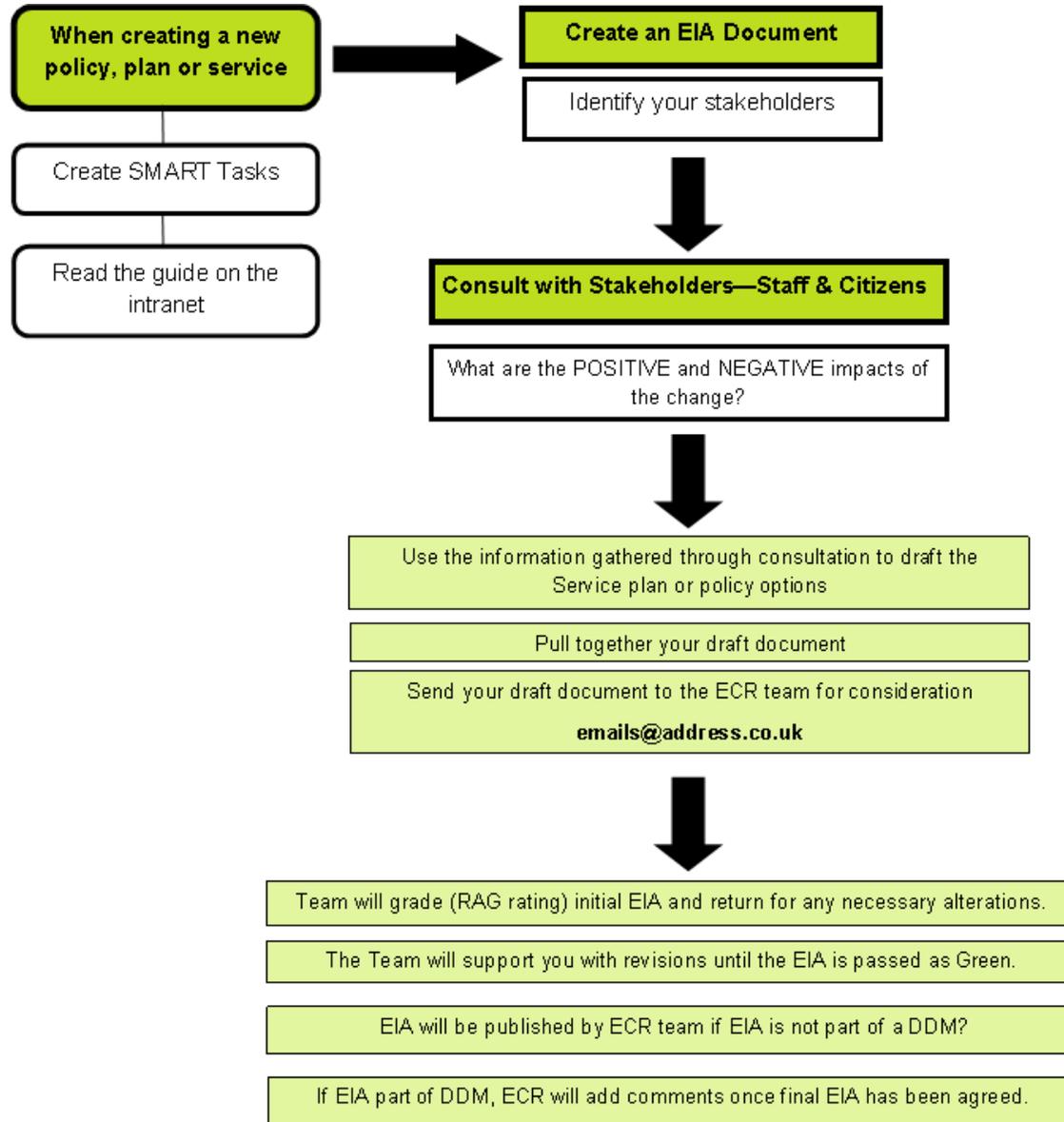
satisfaction, to provide feedback on the customer experience as well as monitor wellbeing.

6. Approved by (manager signature) and Date sent to equality team for publishing:

Approving Manager: The assessment must be approved by the manager responsible for the service/proposal. Include a contact tel & email to allow citizen/stakeholder feedback on proposals.	Date sent for scrutiny: Send document or Link to: equalityanddiversityteam@nottinghamcity.gov.uk
SRO Approval: Wayne Bexton	Date of final approval: 25/01/21

Before you send your EIA to the Equality and Community Relations Team for scrutiny, have you:

1. Read the guidance and good practice EIA's
<http://intranet.nottinghamcity.gov.uk/media/1924/simple-guide-to-eia.doc>
2. Clearly summarised your proposal/ policy/ service to be assessed.
3. Hyperlinked to the appropriate documents.
4. Written in clear user-friendly language, free from all jargon (spelling out acronyms).
5. Included appropriate data.
6. Consulted the relevant groups or citizens or stated clearly, when this is going to happen.
7. Clearly cross-referenced your impacts with SMART actions.



KEY
EIA— Equality Impact Assessment
ECR— Equality & Community Relations Team
DDM—Delegated Decision Making